

*///Non-official translation*



**MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE  
KYIV NATIONAL UNIVERSITY OF CONSTRUCTION AND  
ARCHITECTURE  
(KNUCA)**

**APPROVED**  
By the Head of  
the Project Management Department

\_\_\_\_\_Sergiy Bushuyev

«    »    2024 p.

**EDUCATIONAL LAB CERTIFICATE**  
**OF THE PROJECT MANAGEMENT DEPARTMENT**

**Kyiv 2024**

## **1. GENERAL INFORMATION**

### **Responsible for the laboratory:**

Head of the laboratory: Alla NAIDON

According to the staffing schedule, the educational laboratory includes:

- Category 1 Engineer – 2 positions

### **Teachers conducting classes in the educational laboratory classrooms:**

All teachers follow the staffing schedule of the Project Management Department.

## **2. A LIST OF MODULES FOR LABORATORY AND PRACTICAL CLASSES**

Laboratory and practical classes are conducted in the educational laboratory for all modules that correspond to the list of disciplines (modules) from the educational and professional programs offered by the Project Management Department for students' training at the bachelor's and master's levels, specifically:

- Curriculum "Project Management", specialty 073 Management;
- Curriculum "Project Management", specialty 122 Computer Science;
- Curriculum "Artificial Intelligence. Cognitive Technologies", specialty 126 Information Systems and Technologies;
- Curriculum "Project Management", specialty 126 Information Systems and Technologies.

## **3. COMPOSITION OF THE EDUCATIONAL LABORATORY OF THE DEPARTMENT OF PROJECT MANAGEMENT**

The educational laboratory of the Project Management Department includes the following classrooms, assigned by the Rector's order: classrooms No. 127, 141, 144, and 146 of the Main Educational Building of KNUCA. Each classroom of the educational laboratory is designated for various types of educational activities, as indicated in Table 1.

Table 1

# Educational Classroom	Name of the Classroom	Square, m <sup>2</sup>	Number of seats	Type of the educational activity
1	2	3	4	5
127	Informational Technologies Lab	42	30	Lectures, laboratory and practice classes
141	E-Learning Lab	21	4	Conducting the educational process online with the use of information and communication technologies defined by the relevant regulations and administrative documents of the KNUCA
144	Digital Co-Production Lab of the Digital Educational Resources	42	28	Conducting lectures, laboratory, and practice classes online with the use of information and communication technologies defined by the relevant regulations and administrative documents of the KNUCA
146	Informational Technologies Lab	42	28	Lectures, laboratory and practice classes

#### 4. MATERIAL AND TECHNICAL ASSETS OF THE EDUCATIONAL LABORATORY

The stocks of materials and capital equipment of the educational laboratory are recorded in the inventory list of the established form and are presented in Table 2.

Table 2

#	Inventory number	Name	Quantity pcs.	Year of production	# Educational Classroom
1	104881399 104481400 104481401 104481403 104481404 104481406	System unit 7200-60	6	2008	127
2	101470292	TV - Samsung UE70TU7100UXUA	1	2022	127
3	111340318	Web-camera Logitech Webcam C930e	4	2021	144
4	111370489	Microphone Fifine K669 Black	1	2021	144
6	101470253	Video-camera Canon Legria HF G50	1	2021	144
7	101440718	Notebook HP 15s-fq2017ua 15.6"	1	2021	144
8	101470291	TV 75UN81006LB	1	2022	144
9	101440739 101440740	Laptops	16	2022	144,146

	101440741 101440742 101440743 101440744 101440745 101440746 101440747 101440748 101440749 101440750 101440751 101440752 101440753 101440754				
10	101440755	Laptops	1	2022	127
11	101470294	Interactive panel – ActiveP	1	2023	144
12	111340097 111340098 111340099	Monitor HP LA	3	2019	141
13	101440641 101440642	Computer HETTON ASUS E-520	2	2020	141

The accounting and write-off of morally and physically obsolete equipment, educational visual aids, and regulatory reference literature are carried out in accordance with the instructions approved by the Ministry of Finance of Ukraine.

## **5. RULES FOR CONDUCTING PRACTICE AND LABORATORY CLASSES IN THE EDUCATIONAL LABORATORY**

Laboratory and practice classes are allowed only in the presence of a teacher or an engineer of the educational laboratory.

Before the start of the academic year, a commission appointed by the rector's order conducts an inspection of the laboratories to determine their readiness for classes.

Head of the laboratory,

materially responsible person of

the Project Management Department

Deputy Chief Accountant of KNUCA

Alla NAIDON

Svitlana ZAVIRYUHA