

Date: 30 September 2024

Ref No. JICA(UKR)- 24-09-300 94

National Agency of Ukraine on Civil Service
Center for Adaptation of the Civil Service to the Standards of the European Union

Subject: JICA's Training course "**Sustainable Housing and Building Policy. Decarbonization Building, Green Housing Finance, Affordable Housing**" (202311599J001)

First of all, we would like to express our gratitude for your cooperation for JICA's activities.

We have the honor to inform the National Agency of Ukraine on Civil Service (Center for Adaptation of the Civil Service to the Standards of the European Union) that the training course "**Sustainable Housing and Building Policy. Decarbonization Building, Green Housing Finance, Affordable Housing**" offered to the Government of Ukraine for the Fiscal Year 2024 and organized by the Japan International Cooperation Agency (JICA) **will be conducted in Japan** from January 15 to February 14, 2025. All sessions will be carried out in English language.

Please note that the course in Japan is subjected to a number of conditions indicated on page 2 of this letter* and the security situation at the time of the training.

The allotted number of candidates for Ukraine is **one**. JICA Ukraine Office, nevertheless, could accept multiple number of applications, although their participation is not guaranteed.

Applicants are required to submit the following documents to JICA Ukraine Office by **October 10, 2024**:

- Application Form
- Photocopy of Passport
- English Score Sheet (if any)

Your highest consideration and kind cooperation would be highly appreciated.

Sincerely yours,



Satoshi SUGIMOTO

Senior Representative of JICA Ukraine Office

Attachment: *Brochure of the course, Application Form*

* Conditions for Ukrainian applicants for a study tour to Japan:

1. Logistics, visa

- (1) Participating in the study tour is a subject of participants' will.
- (2) Participants will be taking the flight to Japan from Warsaw.
- (3) Under the present Martial Law, participants are expected to ensure their eligibility to cross the border and stay abroad for the period of the training course by themselves.
- (4) Participants will apply for their visa at the Japanese Embassy in Kyiv (The visa process takes 5 working days).

2. Travel to Poland

- (1) JICA will reimburse the travel expenses to/from Poland and accommodation in Warsaw (if needed) upon arrival in Japan.
- (2) Participants are requested to arrange transportation, hotel, etc. by themselves.

3. Quarantine:

- (1) Participants might have to follow the quarantine rules of the Japanese Government at the time of the trip (subject to pandemic situation)